



Jagadis Bose National Science Talent Search
1300 Rajdanga Main Road, Kolkata 700 107
Tel. : (033) 24428270; website : www.jbnsts.org

Applications are invited for the post of Stenographer at Jagadis Bose National Science Talent Search, Kolkata.

Minimum qualification and experience : B.Sc/ B.Com/ B.A. with working experience of minimum 3 years in reputed organizations. Should be well conversant in computer operations and have good communication skill.

Desirable : Experience in organizing educational programs for students.

Age : Maximum 40 years.

Scale of pay : PB3 – Rs. 7100.00 – Rs. 37600.00, Grade Pay : Rs. 3600.00. Other allowances and benefits shall be admissible as per existing rule of the Government of West Bengal..

Selected candidate may need to travel extensively throughout West Bengal. The required qualification / experience may be relaxed for outstanding candidates. Biodata should be submitted in the **enclosed format only** either by email at recruitment@jbnsts.org or by post / courier / hand delivery etc. In case of application by email, scanned copies of all testimonials and one recent passport size photograph should be attached with the application. For hardcopy application , self attested photocopies of all testimonials and one recent passport size photograph should be attached with the application. Applications should be addressed to The Director, Jagadis Bose National Science Talent Search, 1300 Rajdanga Main Road, Kolkata 700 107.

Applications must be submitted latest by April 03, 2017 for both cases. JBNSTS reserves the right to cancel any or all applications without assigning any reason whatsoever. The shortlisted candidates for interview shall be informed by email and / or telephone call.